Seminar: Academic Integrity

Key Excerpts From:
http://academicintegrity.okstate.edu/

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ES 202
OSU’s Commitment

• The following statement summarizes OSU's Commitment to Academic Integrity: I will respect OSU's commitment to academic integrity and uphold the values of honesty and responsibility that preserve our academic community.

• All members of the OSU community are entrusted with academic integrity, which encompasses the fundamental values of honesty, trust, respect, fairness, and responsibility.

• OSU and the School of ECE is committed to maintaining the highest standards of integrity and ethical conduct.
Faculty Expectations

Faculty are expected to:
• Discuss and communicate information about academic integrity to students (e.g., today’s seminar, ECEN 6001, classrooms).
• Reduce opportunities for dishonesty and give clear instructions for homework, projects, reports, publications, & presentations.
• Trust students to follow the academic integrity policy until the instructor has sufficient information to substantiate a violation, then confront students with information about the alleged violation, follow the procedures, and report violations.
Student Expectations

Students are expected to:
• Understand and uphold the academic integrity guidelines established by the University and the instructor.
• Present their own work for evaluation by their instructors, mentors, etc.
• Cite appropriately the words and ideas of others.
• Protect their work from misuse.
• Accept responsibility for their own actions.

Keep in mind:
• When in doubt, talk to your mentor, instructor, graduate college, etc.
• Ignorance is not an excuse for an infraction.
• Read more: http://academicintegrity.okstate.edu/
Disciplinary Actions

Violations of the Academic Integrity Policy may subject you to disciplinary action including:

• Receiving a failing grade on an assignment, examination or course
• Receiving a notation of a violation of academic integrity on your transcript, and/or
• Being suspended from the University
Infractions

Infractions of Academic Integrity include:
• Unauthorized collaboration
• Plagiarism
• Multiple Submissions
• Cheating on examinations
• Fabricating information
• Helping another person cheat
• Unauthorized advance access to examinations
• Altering or destroying the work of others
• Altering academic records
Level One Sanction

Level One Sanction: A grade of "F" for an assignment when:

• Copying or paraphrasing a few sentences of material (1-5 sentences or a minor portion) from a written or Internet source without proper citation.
• Cheating on a quiz or minor assignment. Minor is defined as 10% or less of the total points for the course.
• Receiving unauthorized help on an assignment.
• Working on an assignment with others when the instructor asked for individual work.
• Turning in work that is identical or very similar to others' work.
• Excessively relying upon and using the ideas and work of others in a group effort.
• Using a false excuse to obtain an extension on a due date.
• Failing to observe the rules governing the conduct of examinations.
Level Two Sanction

Level Two Sanction: A grade of “F” for the course when:

• Turning in a paper copied from another student.
• Turning in a paper obtained in full or in part from a term paper “mill” or website.
• Copying material almost word for word from a written source and turning it in as one’s own work.
• Fabricating or falsifying a bibliography.
• Getting questions or answers from someone who has taken an examination.
• Obtaining an unauthorized copy of an examination in advance.
• Using unauthorized notes during an examination.
Level Two Sanction

Level Two Sanction: A grade of “F” for the course when:
• Having another student take an examination.
• Inappropriate use of technology (camera phones, text messaging, programmable calculator, etc.) during an examination.
• Copying from another student during an examination with or without his/her knowledge.
• Helping someone else cheat on an examination.
• Stealing an examination or problem answer from the instructor.
• Having unauthorized access to solutions and/or instructors or solutions manual for a course.
• Altering a grade or scoring on an examination or paper to obtain unearned credit.
Level Two Sanction

Level Two Sanction: A grade of “F” for the course when:

• In a course requiring computer work, copying another student’s program rather than writing one’s own.
• Fabricating or falsifying laboratory or research data.
• Turning in work done by someone else.
• Submitting substantial portions of the same assignment to more than one class without permission of the instructors.
• Altering course withdrawal slips and similar academic documents. This includes forging an instructor or adviser signature.
Level Three Sanction

Level Three Sanction:
• Award grade of “F”
• Dismissal from the graduate and professional education program
• **Dismissal from the University**

Violations:
• Plagiarism or other violations of academic integrity in a thesis or dissertation proposal, qualifying examination, comprehensive examination, thesis or dissertation, report for a creative component, thesis or dissertation defense, professional education portfolio, professional presentations, or publications.
• Fabrication or falsification of research or laboratory data used in a creative component, report, thesis, dissertation, presentation, or publication.
Plagiarism:

• Presenting the written, published or creative work of another as the student’s own work.

• Whenever the student uses wording, arguments, data, design, etc., belonging to someone else in a paper, report, oral presentation, or other assignment, the student must make this fact explicitly clear by correctly citing the appropriate references or sources.

• The student must fully indicate the extent to which any part or parts of the project are attributed to others.

• The student must also provide citations for paraphrased materials.
Plagiarism

The following are examples of plagiarism:

• Copying another student’s assignment, computer program or examination with or without permission from the author.
• Copying another student’s computer program and changing only minor items such as logic, variable names, or labels.
• Copying or paraphrasing material from an Internet or written source without proper citation.
• Copying words and then changing them a little, even if the student gives the source.
• Verbatim copying without using quotation marks, even if the source is cited.
• Expressing in the student’s own words someone else’s ideas without giving proper credit.
Other Deceitful Actions

• Multiple Submissions: Submitting substantial portions of the same academic work for credit to more than one class (or to the same class if the student repeats a course) without permission of the instructors.

• Fabricating Information: Making up references for a bibliography, falsifying laboratory or research data (for example, tampering with experimental data to obtain “desired” results or creating results for experiments that were not done), or using a false excuse for an absence or an extension on a due date.
Copyright and Recordings

• Course materials may not be published, leased, sold to others, or used for any purpose other than appropriate OSU-related individual or group study without the written permission of the faculty member in charge of the course and other copyright holders.
• Lectures should not be recorded without permission from the faculty member and must not be further disseminated or shared.
• Lectures cannot be posted on the web, social media, etc. without the instructors written permission.
Conclusion

• Engineers are professionals; he/she is a person of honesty and integrity; he/she aspires to the highest level of ethical conduct as described in the profession’s ethical statement.

• For Electrical and Computer Engineers that statement is embodied in the IEEE Code of Ethics: http://www.ieee.org/about/corporate/governance/p7-8.html

• Read the entire OSU policy: http://academicintegrity.okstate.edu/

• Questions?
Attendance

Please sign the following:

I have attended the ECE seminar on Academic Integrity:_________________________

Print name: ________________________________

CWID: ________________________________